

# Accounting, Certificate of Proficiency

The Certificate of Proficiency in Accounting prepares people for employment in entry-level accounting positions, whether or not they have obtained a degree. The certificate also allows those individuals who earned degrees outside of accounting to obtain a credential to increase their value to their current or future employers.

## Program Requirements

Code	Title	Credit Hours
<b>Total Credit Hours</b>		<b>16</b>
<b>Discipline Core Requirements</b>		<b>16 Credits</b>
ACC 2110	Principles of Accounting I	3
ACC 2120	Principles of Accounting II <sup>1</sup>	3
ACC 2125	Introduction to the Accounting Profession	1
ACC 2250	Small Business Accounting	3
MGMT 2400	Data Analytics for Business	3
Complete three credits from the following:		3
ACC 2500	Data Analytics in Accounting (3)	
ACC 2600	Business Law and Ethics (3) <sup>2</sup>	
or LEGL 3000	Business Law	
MKTG 220G	Written Business Communication GI WE (3)	
MKTG 2390	Professional Business Presentations (3)	
MGMT 2240	Business Quantitative Analysis (3)	
MGMT 2340	Business Statistics I (3)	
ECON 2010	Principles of Economics I SS (3)	

<sup>1</sup>

No grade requirement in ACC 2120 to obtain an accounting certificate, but must have a grade of B- or higher to go on for an accounting bachelor degree

<sup>2</sup>

ACC 2600 recommended

## Graduation Requirements

1. Completion of a minimum of 16 credits required for a Certificate.
2. Overall GPA of 2.5 required with no grade lower than a "C-" in any class.
3. Residency hours – Minimum of 4 hours through course attendance at UVU

## Graduation Plan

This graduation plan is a sample plan and is intended to be a guide. Your specific plan may differ based on your Math and English placement and/or transfer credits applied. You are encouraged to meet with an advisor and set up an individualized graduation plan in Wolverine Track (<http://www.uvu.edu/wolverinetrack/>).

### First Year

Semester 1		Credit Hours
ACC 2110	Principles of Accounting I	3
ACC 2125	Introduction to the Accounting Profession	1
MGMT 2400	Data Analytics for Business	3
<b>Credit Hours</b>		<b>7</b>
<b>Semester 2</b>		
ACC 2120	Principles of Accounting II	3
ACC 2250	Small Business Accounting	3
Elective		3
<b>Credit Hours</b>		<b>9</b>
<b>Total Credit Hours</b>		<b>16</b>

## **Program Learning Outcomes**

1. Process and apply accounting transactions into an accounting system.
2. Prepare the basic financial statements manually and within an accounting system.
3. Analyze results of financial information via ratios, relationships, and variance analysis to aid decision making.