

# Editing and Document Design, Undergraduate Certificate

Visit the English Department page (<https://www.uvu.edu/english/>) for more information on the program and access to advising.

## Program Description

The Editing and Document Design, Undergraduate Certificate is a specialized program designed to equip students with the skills necessary for effective communication in print and digital media. Through a curriculum focused on user-centered design, accessibility, and sustainability, students learn to create and edit content for different audiences and contexts. Students gain expertise in developing content that adheres to publication styles, editorial policies, and regulatory guidelines, thereby preparing them for careers in editing, technical communication, and document design across various industries.

## Program Requirements

Code	Title	Credit Hours
<b>Total Credit Hours</b>		<b>18</b>
<b>Discipline Core Requirements</b>		<b>15 Credits</b>
ENGL 2010	Intermediate Academic Writing	3
ENGL 2050	Editing	3
ENGL 2100	Technical Communication	3
ENGL 3050	Advanced Editing and Design for Print Media	3
ENGL 3340	Digital Document Design	3
<b>Elective Requirements</b>		<b>3 Credits</b>
Complete ONE of the following:		3
ENGL 2060	AI and Writing Technologies (undefined)	
ENGL 3300	Collaborative Communication for Technology Professions (3)	
ENGL 3320	Grant and Proposal Writing (3)	
ENGL 4340	Advanced Technical Communication (3)	
ENGL 4360R	Topics in Technical Communication (3)	

## Graduation Requirements

1. Completion of a minimum of 18 credits.
2. Overall GPA of 2.0 or above.
3. Residency hours -- Minimum of 5 credits required through Course attendance at UVU.

## Graduation Plan

This graduation plan is a sample plan and is intended to be a guide. Your specific plan may differ based on your Math and English placement and/or transfer credits applied. You are encouraged to meet with an advisor and set up an individualized graduation plan in Wolverine Track (<http://www.uvu.edu/wolverinetrack/>).

First Year		Credit Hours
<b>Semester 1</b>		
ENGL 2010	Intermediate Academic Writing	3
<b>Credit Hours</b>		<b>3</b>
<b>Semester 2</b>		
ENGL 2050	Editing	3
<b>Credit Hours</b>		<b>3</b>
<b>Second Year</b>		
<b>Semester 3</b>		
ENGL 2100	Technical Communication	3
<b>Credit Hours</b>		<b>3</b>

<b>Semester 4</b>		
ENGL 3050	Advanced Editing and Design for Print Media	3
<b>Credit Hours</b>		<b>3</b>
<b>Third Year</b>		
<b>Semester 5</b>		
ENGL 3340	Digital Document Design	3
<b>Credit Hours</b>		<b>3</b>
<b>Semester 6</b>		
Complete one of the following:		3
ENGL 2060	AI and Writing Technologies	
ENGL 3300	Collaborative Communication for Technology Professions	
ENGL 3320	Grant and Proposal Writing	
ENGL 4340	Advanced Technical Communication	
ENGL 4360R	Topics in Technical Communication	
<b>Credit Hours</b>		<b>3</b>
<b>Total Credit Hours</b>		<b>18</b>

## Program Learning Outcomes

1. Design user interfaces that align with document purposes, meanings, and contexts of use based on established design principles.
2. Integrate accessibility and sustainability principles into design practices to meet the needs of different audiences and varying levels of user capability.
3. Integrate accessibility and sustainability principles into design practices to meet the needs of different audiences and varying levels of user capability, technologies, and resources to prepare content for publication.
4. Coordinate tasks, materials, and teams to ensure the successful completion of projects while meeting deadlines and communication goals.
5. Apply specific publication styles, editorial policies, and regulatory guidelines to produce content that adheres to professional and industry standards.

## English language and literature teachers, postsecondary

- Total Positions 70,100
- Field Growth 1.1%
- Median Salary \$78,130
- Average Openings 5.3

## Postsecondary teachers, all other

- Total Positions 202,500
- Field Growth 3.2%
- Median Salary \$79,870
- Average Openings 15.9

## Editors

- Total Positions 114,200
- Field Growth -2.0%
- Median Salary \$75,020
- Average Openings 9.3